

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
6/2/2017 10:58:	02. AIR FRESHENERS	D27		X							
6/2/2017 10:54:	03. FOOD: Unsealed, left in room, dirty lunch boxes	A59	Need contained	X							
6/2/2017 11:00:	03. FOOD: Unsealed, left in room, dirty lunch boxes	D28		X							
6/2/2017 11:25:	03. FOOD: Unsealed, left in room, dirty lunch boxes	132	Container/corn	X							
6/2/2017 11:56:	03. FOOD: Unsealed, left in room, dirty lunch boxes	207	Container	X							
6/2/2017 10:16:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	137	All diffusers are missing - hot and cold spots created			#34686		6/16/17			
6/2/2017 10:18:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	137	Return grills dusty			#34686		6/16/17			
6/2/2017 10:25:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	A35	Pipe penetrating roof no cover			#34822		6/16/17			
6/2/2017 10:47:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Cafe	Supplies. Dusty.		X						
6/2/2017 10:50:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	A50	Dusty		X						
6/2/2017 11:08:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	A55	Vent duct closed and clogged			#34703					
6/2/2017 11:50:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	203	Vent cover off - not be removed by staff		X						
6/2/2017 11:50:	04: VENTS: Dirty, obstructed (Wall, Ceiling)	C12 rm 203	Vent closed		X						
6/2/2017 10:04:	06: CLEANLINESS: Dust, trash	Front office	Dusty		X						
6/2/2017 10:05:	06: CLEANLINESS: Dust, trash	200	Shelves dusty		X						
6/2/2017 10:13:	06: CLEANLINESS: Dust, trash	C23	Dusty shelves in storage room		X						
6/2/2017 10:21:	06: CLEANLINESS: Dust, trash	235	Dust on shelves		X						
6/2/2017 10:23:	06: CLEANLINESS: Dust, trash	A27 Electrical Room	Dusty and dirty		X						
6/2/2017 10:24:	06: CLEANLINESS: Dust, trash	234			X						
6/2/2017 10:29:	06: CLEANLINESS: Dust, trash	C29			X						
6/2/2017 10:29:	06: CLEANLINESS: Dust, trash	233	Desk/shelves		X						
6/2/2017 10:31:	06: CLEANLINESS: Dust, trash	A29	Dirty		X						

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6/2/2017 10:31:	06: CLEANLINESS: Dust, trash	C30			X						
6/2/2017 10:35:	06: CLEANLINESS: Dust, trash	231			X						
6/2/2017 10:37:	06: CLEANLINESS: Dust, trash	C33			X						
6/2/2017 10:40:	06: CLEANLINESS: Dust, trash	C42			X						
6/2/2017 10:41:	06: CLEANLINESS: Dust, trash	Stage and ramp	Needs to be cleared of clutter and trash		X						
6/2/2017 10:41:	06: CLEANLINESS: Dust, trash	C36			X						
6/2/2017 10:43:	06: CLEANLINESS: Dust, trash	228			X						
6/2/2017 10:46:	06: CLEANLINESS: Dust, trash	C36			X						
6/2/2017 10:53:	06: CLEANLINESS: Dust, trash	227			X						
6/2/2017 10:56:	06: CLEANLINESS: Dust, trash	226			X						
6/2/2017 10:57:	06: CLEANLINESS: Dust, trash	A62	Dust. Cleanliness		X						
6/2/2017 10:58:	06: CLEANLINESS: Dust, trash	D26			X						
6/2/2017 11:00:	06: CLEANLINESS: Dust, trash	D25			X						
6/2/2017 11:09:	06: CLEANLINESS: Dust, trash	Cafeteria entrance	She'd roof extremely dusty			#34823		6/19/17			
6/2/2017 11:11:	06: CLEANLINESS: Dust, trash	A44	Dusty		X						
6/2/2017 11:23:	06: CLEANLINESS: Dust, trash	220			X						
6/2/2017 11:37:	06: CLEANLINESS: Dust, trash	215			X						
6/2/2017 11:39:	06: CLEANLINESS: Dust, trash	209			X						
6/2/2017 11:41:	06: CLEANLINESS: Dust, trash	137	Cluttered	X							
6/2/2017 11:48:	06: CLEANLINESS: Dust, trash	212			X						
6/2/2017 11:53:	06: CLEANLINESS: Dust, trash	210			X						
6/2/2017 11:56:	06: CLEANLINESS: Dust, trash	208			X						
6/2/2017 11:58:	06: CLEANLINESS: Dust, trash	Custodial closet	Organize		X						
6/2/2017 11:42:	07: PESTS: Signs of infestation (fecal matter)	Stair 3	A few dead bugs on window seal		X						
6/2/2017 10:13:	08: CEILING TILES: Stained, broken, holes, painted	C23	4 ceiling tiles stained.		X						

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6/2/2017 10:15:	08: CEILING TILES: Stained, broken, holes, painted	137	Stained - roof leak		X						
6/2/2017 10:18:	08: CEILING TILES: Stained, broken, holes, painted	230	Stain on ceiling tile by chalkboard		X						
6/2/2017 10:19:	08: CEILING TILES: Stained, broken, holes, painted	Hallway by Carson reading room	Ceiling Tile around fire sprinkle		X						
6/2/2017 10:25:	08: CEILING TILES: Stained, broken, holes, painted	107	Tiles broken in storage area, clearance in storage area		X						
6/2/2017 10:27:	08: CEILING TILES: Stained, broken, holes, painted	234	Ceiling tiles near vents are discolored.		X						
6/2/2017 10:29:	08: CEILING TILES: Stained, broken, holes, painted	C29	Tile askew.		X						
6/2/2017 10:31:	08: CEILING TILES: Stained, broken, holes, painted	108	Ceiling tile clearance		X			6/16/17			
6/2/2017 10:32:	08: CEILING TILES: Stained, broken, holes, painted	108	Strangler need cover			#34704					
6/2/2017 10:34:	08: CEILING TILES: Stained, broken, holes, painted	A34	Ceiling tile clip need reset		X						
6/2/2017 10:36:	08: CEILING TILES: Stained, broken, holes, painted	C34			X						
6/2/2017 10:37:	08: CEILING TILES: Stained, broken, holes, painted	Kitchen	Ceiling clips need to be reset		X						
6/2/2017 10:37:	08: CEILING TILES: Stained, broken, holes, painted	Cafeteria	Stained		X						
6/2/2017 10:38:	08: CEILING TILES: Stained, broken, holes, painted	A46	Ceiling tiles have holes in them		X						
6/2/2017 10:38:	08: CEILING TILES: Stained, broken, holes, painted	112	Storage closet ceiling clearance	X							
6/2/2017 10:44:	08: CEILING TILES: Stained, broken, holes, painted	228	Hole in one tile.		X						
6/2/2017 10:45:	08: CEILING TILES: Stained, broken, holes, painted	C36	2 stained tiles.		X						
6/2/2017 10:45:	08: CEILING TILES: Stained, broken, holes, painted	Cafe kitchen	Ceiling tile above dishwasher. Stained		X						
6/2/2017 10:50:	08: CEILING TILES: Stained, broken, holes, painted	A50	Stain		X						

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6/2/2017 11:08:	08: CEILING TILES: Stained, broken, holes, painted	223			X						
6/2/2017 11:10:	08: CEILING TILES: Stained, broken, holes, painted	122	Ceiling tile need replace		X						
6/2/2017 11:11:	08: CEILING TILES: Stained, broken, holes, painted	127	Ceiling tile replace		X						
6/2/2017 11:11:	08: CEILING TILES: Stained, broken, holes, painted	A44	Hole at TV monitor		X						
6/2/2017 11:12:	08: CEILING TILES: Stained, broken, holes, painted	222	Red spot in cubbie area		X						
6/2/2017 11:13:	08: CEILING TILES: Stained, broken, holes, painted	Ceiling tile stain	What room?								
6/2/2017 11:14:	08: CEILING TILES: Stained, broken, holes, painted	A45 boys room	Escutcheon			#34824		6/19/17			
6/2/2017 11:20:	08: CEILING TILES: Stained, broken, holes, painted	124	Ceiling tile stain by tv		X						
6/2/2017 11:23:	08: CEILING TILES: Stained, broken, holes, painted	133	Ceiling tiles need to be recut		X						
6/2/2017 11:27:	08: CEILING TILES: Stained, broken, holes, painted	4/5 ELA			X						
6/2/2017 11:28:	08: CEILING TILES: Stained, broken, holes, painted	129	Stained. And painted tiles		X						
6/2/2017 11:29:	08: CEILING TILES: Stained, broken, holes, painted	216	Askew. Those surrounding vents are dirty.		X						
6/2/2017 11:30:	08: CEILING TILES: Stained, broken, holes, painted	129	18" clearance and hanging need removed or dropped with grid clips		X						
6/2/2017 11:32:	08: CEILING TILES: Stained, broken, holes, painted	131	Ceiling tiles stained		X						
6/2/2017 11:41:	08: CEILING TILES: Stained, broken, holes, painted	Stairwell 3			X						
6/2/2017 11:45:	08: CEILING TILES: Stained, broken, holes, painted	D07			X						
6/2/2017 11:50:	08: CEILING TILES: Stained, broken, holes, painted	211			X						
6/2/2017 11:54:	08: CEILING TILES: Stained, broken, holes, painted	208			X						

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6/2/2017 10:07:	08. CEILING TILES: Stained, broken, holes, painted	200	Ceiling tiles around vents are discolored.		X						
6/2/2017 10:26:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	234	Concrete wall above screen and board, near the ceiling, is discolored.		X						
6/2/2017 10:48:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	116	Stain ceiling tile		X						
6/2/2017 10:57:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	118	Ceiling tile		X						
6/2/2017 11:05:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	121	Ceiling tile in closet		X						
6/2/2017 11:20:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	D36	Grout around toilet			#34706		6/16/17			
6/2/2017 11:30:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	128	Ceiling tile recut		X						
6/2/2017 11:46:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	392	?? There is no such room number as Room # 392.								
6/2/2017 11:47:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	202	Stain ceiling tile		X						
6/2/2017 11:47:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	202	Drywall ceiling damaged at exterior CMU		X						
6/2/2017 11:54:	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	206	Ceiling tile recut		X						
6/2/2017 11:56:	10. CONDENSATION: Evidence of humidity (ceilings, walls, doors, windows)	206	Ceiling tilt painted holes hanging flag		X						
6/2/2017 9:29:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	A09	Lamps	X							
6/2/2017 10:01:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Front office storage	Heater	X							
6/2/2017 10:07:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	101	5 book shelves not issued	X							

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6/2/2017 10:12:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	104	Hot plate	X							
6/2/2017 10:15:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	105	Book shelves not issued	X							
6/2/2017 10:18:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	106	Shelves not issued	X							
6/2/2017 10:23:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	107	Coffee pots and microwave	X							
6/2/2017 10:27:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	107	Printer in ela area	X							
6/2/2017 10:32:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	C30		X							
6/2/2017 10:38:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	A47	Heater	X							
6/2/2017 10:41:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	113	Lamp	X							
6/2/2017 10:42:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	114	Microwave and coffee pot	X							
6/2/2017 10:46:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	115	Lamp	X							
6/2/2017 10:50:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	116	Speaker, CD player, trash can, stool, storage bins	X							
6/2/2017 10:51:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	119	Bing bag chair stuff animals	X							
6/2/2017 10:52:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	227		X							
6/2/2017 10:54:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	119	CD player, storage bins, table, chairs, trash can, dish rack	X							
6/2/2017 10:54:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	A59	Fan	X							
6/2/2017 10:59:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	120	Non issued shelves	X							
6/2/2017 11:01:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	D28	Toaster oven	X							
6/2/2017 11:02:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	121	Non issued shelves	X							

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6/2/2017 11:07:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	121	CD player, storage units, shelves,	X							
6/2/2017 11:08:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	122	No issued shelves	X							
6/2/2017 11:13:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	A17	Fan	X							
6/2/2017 11:13:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	127	Portable heaters	X							
6/2/2017 11:15:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	127	Wasp nest, bird statue, power strips, poster drawers, storage units, coffee maker, microwave	X							
6/2/2017 11:17:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	123	Non issued shelves	X							
6/2/2017 11:22:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	125	Non issued shelves	X							
6/2/2017 11:23:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	220		X							
6/2/2017 11:25:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	219		X							
6/2/2017 11:27:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	127	Non issued shelves	X							
6/2/2017 11:34:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	217		X							
6/2/2017 11:36:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	215		X							
6/2/2017 11:48:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	202	Chinese lanterns	X							
6/2/2017 11:48:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	212		X							
6/2/2017 11:51:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	211		X							
6/2/2017 11:52:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	210		X							
6/2/2017 12:49:	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	305 Infant Toddler	Microwave fridge	We do not have Infant & Toddler program or room 305							

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6/2/2017 10:07:11	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	101	Stuffed animals, suitcase, curtains, bulletin boards, fabric lamp	X							
6/2/2017 10:12:44	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	104	Paintings on wall, cushions,	X							
6/2/2017 10:16:54	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	105	Fabric wall hanging, stuffed animals, bean bag	X							
6/2/2017 10:19:44	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	106	Stuffed animals	X							
6/2/2017 10:20:54	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	106	Cushions	X							
6/2/2017 10:21:54	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	235		X							
6/2/2017 10:25:54	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	234	Small stuffed animals	X							
6/2/2017 10:29:54	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	108	Curtains, stuffed animals	X							
6/2/2017 10:31:54	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	232	Material on desk	X							
6/2/2017 10:34:54	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	231		X							
6/2/2017 10:34:54	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	109	Curtains, stuffed animals	X							

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6/2/2017 10:37:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C33		X							
6/2/2017 10:40:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	113	Puppets, tent, stuffed animals, rug	X							
6/2/2017 10:43:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	228		X							
6/2/2017 10:43:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	114	Stuffed animals	X							
6/2/2017 10:46:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C35	Curtains	X							
6/2/2017 10:50:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	116	Pillows, stuffed animals	X							
6/2/2017 10:51:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	227		X							
6/2/2017 10:55:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	A59	Fabric materials	X							
6/2/2017 10:57:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	226	Stuffed animals/beanbag	X							
6/2/2017 10:57:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	118	Stuffed animals, hats, cushions, dolls	X							
6/2/2017 10:59:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	D26		X							

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6/2/2017 11:00:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	120	Shirt, duster, stuffed toys, rug	X							
6/2/2017 11:03:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	121	Stuffed toys, rugs, apron	X							
6/2/2017 11:09:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	122	Rugs, stuffed toys, costumes, fabric bulletin boards	X							
6/2/2017 11:17:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	123	Curtains, rug	X							
6/2/2017 11:21:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	124	Stuffed toys, costumes, bulletin board, hats	X							
6/2/2017 11:23:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	125	Cushions, stuffed toys	X							
6/2/2017 11:23:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	220		X							
6/2/2017 11:25:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	132	Pillows, chair	X							
6/2/2017 11:26:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	126	Stuffed animals, table runner, table mats	X							
6/2/2017 11:28:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	128	Bulletin boards, cushions, pillows, stuffed animals, curtains	X							
6/2/2017 11:33:00	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	218		X							

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6/2/2017 11:37:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	215		X							
6/2/2017 11:48:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	212		X							
6/2/2017 11:51:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C12 rm 203	Chair cushion	X							
6/2/2017 11:52:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	211		X							
6/2/2017 11:54:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	208		X							
6/2/2017 11:58:	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	207		X							
6/2/2017 11:00:	14. MATERIALS/CHEMICALS: Improperly stored or marked	A54	Spray paint	X							
6/2/2017 11:22:	14. MATERIALS/CHEMICALS: Improperly stored or marked	220	Items above sink area close to ceiling.			X					
6/2/2017 11:35:	14. MATERIALS/CHEMICALS: Improperly stored or marked	217				X					
6/2/2017 10:43:	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	Exterior door	Floor tiles			#34819		6/19/17			
6/2/2017 10:10:	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	Workroom A13.	Artificial tree. On top of cabinet	X							
6/2/2017 10:34:	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	231		X							
6/2/2017 10:51:	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	227		X							

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
6/2/2017 10:56:	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	226		X							
6/2/2017 11:26:	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	219	Plants need waterproof dishes	X							
6/2/2017 11:35:	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	217		X							
6/2/2017 11:42:	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	213		X							
6/2/2017 11:53:	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	211		X							
6/2/2017 11:54:	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	210		X							
6/2/2017 11:23:	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	A65 rm 133	Caulk at toilet			#34706		6/16/17			
6/2/2017 11:26:	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	A68	ADA padding			#34705		6/16/17			
6/2/2017 9:27:11	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Building	Night lights on during day			#34818		6/19/17			
6/2/2017 10:02:	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	201	Ceiling light askew. Outlet above counter constantly needs reset.			#34707		6/16/17			
6/2/2017 10:27:	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	A27	Light fixture is out		X						
6/2/2017 10:35:	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Kitchen	Leak in light lenses		X						
6/2/2017 11:05:	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	A40	Lights burned out		X						

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
6/2/2017 10:35:	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	Kitchen	3' clearance		X						
6/2/2017 10:40:	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	Stage	3' clearance		X						
6/2/2017 10:55:	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	A61	3' clearance		X						
6/2/2017 10:26:	27. ELECTRICAL WIRING: Exposed or disconnected wires	A35	Electrical boxes need covered		X						
6/2/2017 9:25:2	30. AWNINGS: Not secured, leaks	Front entrance	Peeling paint			#34816		6/19/17			
6/2/2017 11:54:	34. WINDOWS: Open	207	Need closed	X							
6/2/2017 10:52:	35. EXTERIOR DOORS: Not closed	Gym	All doors and windows need closed	X							
6/2/2017 11:02:	35. EXTERIOR DOORS: Not closed	A54	Daylight			#34815		6/19/17			
6/2/2017 9:26:3	39. GUTTERS/DOWNSPOUTS: Not clear or working properly, damaged, missing	Building	Majority of of seams are leaking			#34814		6/19/17			
6/2/2017 10:38:	39. GUTTERS/DOWNSPOUTS: Not clear or working properly, damaged, missing	C33	Missing wall phone.	X		#34829		6/19/17			
6/2/2017 10:53:	39. GUTTERS/DOWNSPOUTS: Not clear or working properly, damaged, missing	A59	Clutter	X							
6/2/2017 11:52:	41. GARGAGE: Bins for garbage and recycling not marked	203	Stain ceiling tile tv moat		X						
6/2/2017 10:08:		201	Dirty dishes in sink	X							
6/2/2017 10:15:		Hallway by art rooms	Display case shoves dusty		X						
6/2/2017 10:54:		119	Non issue rug	X							
6/2/2017 11:15:		D37	Grout around toilet			#34706		6/16/17			
6/2/2017 11:45:		D07	Toilet needs grout.			#34706		6/16/17			
6/2/2017 11:47:		Near window outside of 213	Dark stain near window.		X						